

## **ARef-06 - Administrator Reference Sheet – How to Administer Clinical Settings.**

Steps	Action	What it looks like	
1.	Click on the <b>Administer Clinical</b> <b>Settings</b> link in the side bar. This navigates to the <b>Student</b> <b>Clinical Settings</b> screen.	Administer Student Fiele Administer Student Fiele Administer Student Fiele Administer Student Fiele Administer Student Fiele Administer Student Fiele Administer Stuft Categories Administer Stift Categories Administer Locations HITT Results	nd click the 'Search' button.
2.	<ul> <li>The Clinical Settings screen shows a list of all Clinical Settings may be offered to students in different Areas of your facility. These are used mainly for case mix and reporting purposes.</li> <li>You can:</li> <li>Add a new Clinical Setting by typing the name into the free text field at the bottom of the list and clicking the Add button.</li> <li>Delete a Clinical Setting by clicking the corresponding Delete button.</li> </ul>	Clinical Settings         Name         Aged Care         Acute (Medical/Surgical/Maternity/Emergency)         Ambulatory/Outpatients         Diagnostic Services         Mental Health/Alcohol and Other Drugs         Paediatrics acute         Paediatrics community         Preventative Health         Primary/Community health         Subacute/Rehab	ActionsDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDeleteDelete