



SPOT Upgrade Notes – 14-05-2020

#	Change	Roles with new function	Reference sheets updated	What it looks like
1.	NEW FEATURE Admin users will be able to set roster guidelines to limit shifts students will be able to be assigned Minimum Hours between Shifts – sets a minimum amount of hours allowed between shifts Maximum Consecutive Days with Shifts – sets the maximum amount of shifts a student can work consecutively.	Admin	ARef-17 – How to Set Roster Guidelines	Manage student group Details Name Default Nursing Edit Shifts C Shift Restrictions Minimum Hours 10 between Shifts Maximum 5 Consecutive Days with Shifts
2.	NEW FEATURE Managers will now be able to leave a comment for "Other" reason when cancelling a shift on the Manager Dashboard A free text option will now allow the user to add a reason.	Manager	N/a	Tue 12 May
3.	NEW FEATURE Supervisors will now be able to leave a comment for "Other" reason when cancelling a shift on the Supervisor Dashboard A free text option will now allow the user to add a reason.	Supervisor	N/a	Student Attendance × Shift duration 12:00 Student 12 • : 00 • attendance 12 • : 00 • Reason Other. Other reason Update

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	4.	NEW FEATURE Directors will now be able to leave a comment for "Other" reason when cancelling a shift on the Students Roster tab A free text option will now allow the user to add a reason.	Director	N/a	Wed 13 May Thu 14 May 0700 - 1530 edit You're booked edit 0700 - 1530 Location: MHB - ICU Location: MHB - ICU Supervisor: TBA Clinical Setting: Specialty Change Clinical Setting Change Clinical Setting Cancel Shift Other. Specify other reason here				