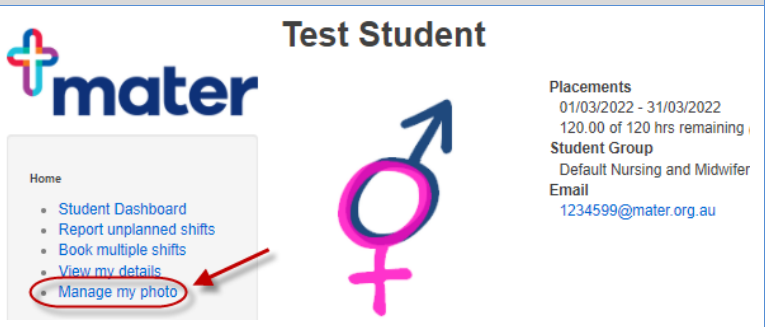
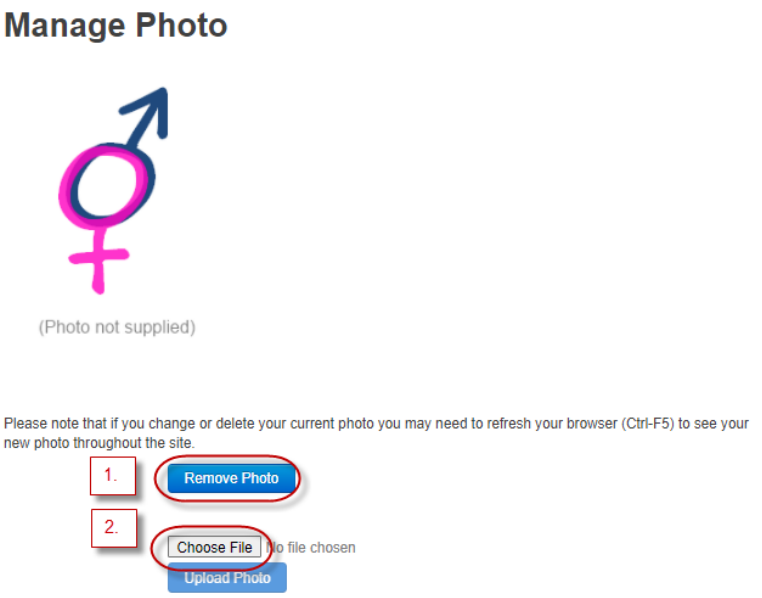
StRef-07 - Student Reference Sheet - How to manage your photo

Steps	Action	What it looks like
1.	Click the **Manage my Photo** link in the Home sidebar. This will take you to the **Manage Photo** screen.	
2.	If allowed by your **Placement Provider** the following options will appear 1.**Remove Photo** – this will remove the photo from your profile 2. **Choose File/Upload Photo –** this will allow you to choose a photo for upload	 **Note**: *if you change or delete your current photo you may need to refresh your browser (Ctrl-F5) to see your new photo throughout the site.*