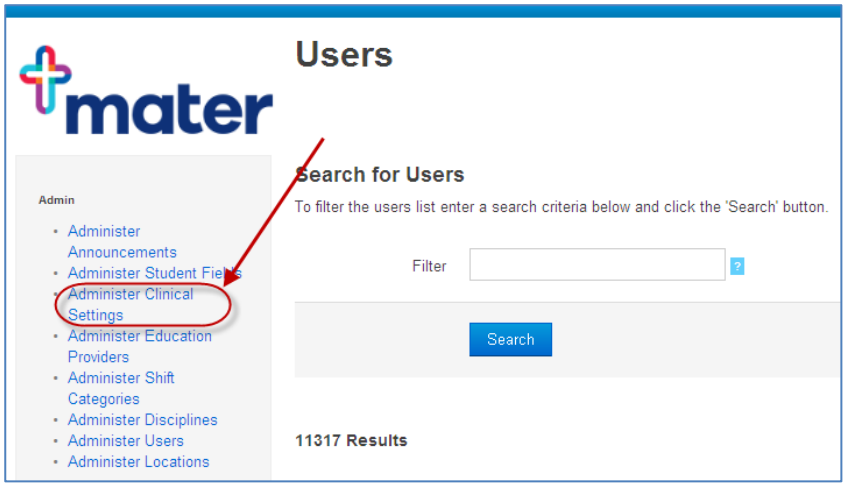
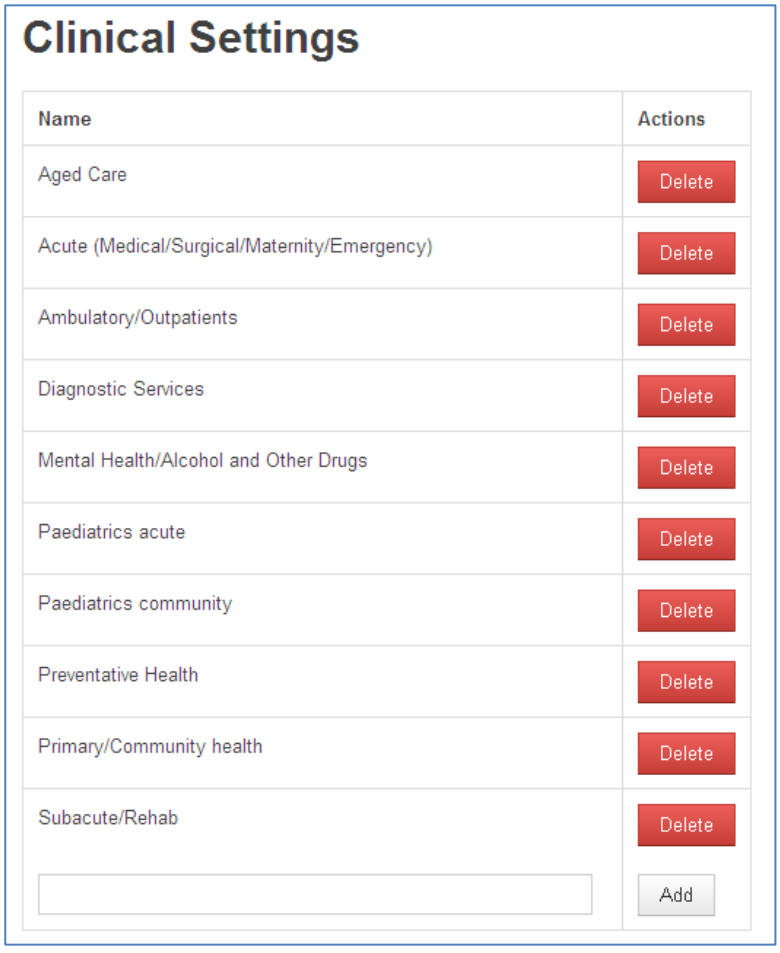
ARef-06 - Administrator Reference Sheet – How to Administer Clinical Settings.

Steps	Action	What it looks like
1.	Click on the **Administer Clinical Settings** link in the side bar. This navigates to the **Student Clinical Settings** screen.	
2.	The **Clinical Settings** screen shows a list of all Clinical Settings may be offered to students in different Areas of your facility. These are used mainly for case mix and reporting purposes. You can: - Add a new Clinical Setting by typing the name into the free text field at the bottom of the list and clicking the **Add** button. - Delete a Clinical Setting by clicking the corresponding **Delete** button.